

REGULAR MEETING

Mayor and Council

Borough of Harrington Park, New Jersey

September 21, 2020

NOTICE BOROUGH OF HARRINGTON PARK NEW JERSEY

Under the provision of the Open Public Meetings Law, you are hereby notified, that the Mayor and Council of the Borough of Harrington Park, will hold their Regular Meeting scheduled for **Time: Sep 21, 2020 07:00 PM Eastern Time (US and Canada)**

Join Zoom Meeting

<https://zoom.us/j/96979364140?pwd=emt0Q2RGby94bnhtVHRTMFbXWDE5UT09>

Meeting ID: 969 7936 4140

Passcode: 980909

One tap mobile

+19292056099,,96979364140#,,,,,0#,,980909# US (New York)

+13017158592,,96979364140#,,,,,0#,,980909# US (Germantown)

Dial by your location

+1 929 205 6099 US (New York)

Meeting ID: 969 7936 4140

Passcode: 980909

Find your local number: <https://zoom.us/j/96979364140?pwd=emt0Q2RGby94bnhtVHRTMFbXWDE5UT09>

This is in response to public health and safety concerns at the direction of the County Executive and the State of New Jersey. At this time future meetings and Borough business shall be held through electronic media if necessary and shall be advertised and posted on the Borough website harringtonparknj.gov under the Mayor and Council Tab and Meeting Schedule Tab. Anyone affected by such preventative actions of the Mayor and Council may email the Borough Clerk's Office clerk@harringtonparknj.gov or you call 201-768-1700 and request any documentation deemed necessary. The Mayor and Council may take action on any business deemed appropriate.

(PAH) Call Meeting to Order 7:00pm

Mayor's Announcement:

In compliance with Chapter 231, Public Law 1975, adequate notice of the meeting was made. It is included in the Annual Meetings posted on the bulletin board in the Municipal Center. Copies have been emailed to the BERGEN RECORD, SUBURBANITE and THE NORTHERN VALLEY PRESS. A copy has been filed with the Borough Clerk, and copies have been provided to individuals requesting the same.

(ALB) Roll Call:

	PRESENT	ABSENT
NAPOLITANO(AN)	x	
EVANELLA (GE)	x	
WALKER (DW)	x	
BROCKMAN (JB)	x	
PEDERSEN (JP)	x	
CHUNG (JC)	x	

Also Present:

Ann H. Bistriz, Borough Clerk (ALB)
Kunjesh Trivedi, CFO Tax Collector (KJT)
John R. Dineen, Borough Attorney (JRD)

(PAH) Suspend the Regular Order of Business to Open to the Public

Motion GE
Second JP
AIF

Meeting was opened to the Public-Marcela McCormick was present, Schraalenburgh Road. She was in attendance to watch to local government process. She thanked Council for all they do for the community.

(PAH) Close to Public and Return to the Regular Order of Business

Motion GE
Second JP
AIF

Minutes Approval

August 10, 2020

August 17, 2020

Motion GE

Second JP

Vote AIF

August 27, 2020

Motion GE

Second DW

Vote AIF (abstain Pedersen, Chung)

(PAH) Consent Agenda-Resolutions-

All matters listed under this section are considered to be routine by the Borough Council and will be enacted by one motion as listed below. There will not be separate discussion of these items. Should discussion be desired, that item will be removed from the Consent Agenda and will be considered separately under New or Old Business on the Agenda.

Consent Approval:

(A)Hiring of Crossing Guard-Mary Ann Romano 2020-116

(B)Hiring of Crossing Guard-Lisa Getzow 2020-117

(C)Third Party Elevator Inspector Service 2020-118

(D) Payment of Claims 2020-119

Motion JP

Second JB

No Discussion

Roll Call Vote AIF

Individual Committee Reports
(PAH) Mayor Hoelscher

(AN) Planning Bd., Bd. of Adjustment, Construction, Fire, Ambulance

Fire Department:

20 calls, 2 drills, 1 Mutual Aid, 1 Boat Drill

2 inspections, 1 of each, officers, Interboro and department meeting

Ambulance Corps:

17 calls, majority in the Borough. Assisted with calls in Alpine, Closter and Demarest

(GE) Police, Municipal Court, Personnel

August Report:

6 Summons mostly for equipment violations-141 TYD

Department has been using the Power DMS training platform as per the recommendation of the Rogers Group which oversees police accreditation. It keeps an updated log of all training and education and simplifies the process and reduced over time expenditures since the training can be performed at the Police Department during shift hours.

7 vehicular accident with 1 injury

No DUI-1 YTD

Miles 2800-YTD 25,261

Overtime budget has gone over budgeted amount by approximately \$1300. However the other budgeted lines are under the expected amounts. The overtime is due to illness and injury earlier in the year in addition to extensive road paving projects.

No IA at the present time.

(DW) DPW, Building & Grounds, Sanitation/Recycling
Reports given last meeting

(JB) Board of Health, Environmental Commission

Environmental Commission:

Annual Shredding Event was successful-150+ residents. Thank you to DPW and Police for their assistance.

The HP Honey is available for sale at the Farmers Market. EC plans to add hives in 2021 since we have "Happy Bees."

EC would like to implement an adopt a street campaign where residents will take care of the area by their homes to relieve the Borough for excessive litter, branches etc. JIF needs to be consulted to be able to be implemented.

Discussion followed which explained the Knights of Columbus Cleanup on Harriot and Lafayette and Laroche Avenue areas. Liability riders may need to be addressed or at least a Hold Harmless Agreement.

EC is working with a local native plant expert with funds not used at Town Day
Sustainable NJ has grants available for solar projects and electric car chargers.

Board of Health:

Rabies Clinic-November 7th at the DPW

Replacement will be necessary for Scott Weiner who will be stepping down from the Board of Health.

Flu Clinic at Borough Hall, October 7th 9:30am-Noon.

(JP) Finance, Admin. & Exec., Grants

Bond Council is working on Bond for Fire Department equipment. Special meeting may be necessary to scheduled.

Audit is complete and the Borough is in good shape financially.

(JC) Recreation Commission, Liaison to Board of Education, Public Information

Harrington Park School and Old Tappan High School have successfully opened up for students in class.

BOE will be holding meeting in person.

Recreation Commission

Ragamuffin Parade-October 31st. 10am-11:30am at Borough Hall. The Committee for the parade will be working with Allegro.

Commission is hoping to have the roof on the Highland hut repaired. Neglia Engineering is looking into the possibilities for Community Development funding. Submission time for this type of grant has been extended this year.

Tennis Court repairs/upgrades are being considered. There are panel systems that might address the issues that continually occur at the location of the courts. Other possibility is to completely redo the courts at a minimum expense of \$280,000. Matching Open Space grants are going to be considered.

(ALB) Borough Clerk/Administrator

Old Business

(GE/JRD) Property Maintenance Letter

ALB was requested to resend to all, including the amendment to the Borough Ordinance. Discussion followed regarding enforcement.

(GE) Crossing Guards-Current Scheduled Hours

Due to the BOE change in school schedule, Crossing Guards are required to work additional hours (double the time). This was not budgeted accordingly. Council discussed and was in agreement that it is fair that the guards should be paid appropriately for their time worked.

JC will discuss with Dr. Fried to consider having the school pay for part of the expense. JC noted that Dr. Fried cannot make the decision on his own, it needs to be addressed by the Board of Education.

(JP) Capital Budget items for Fire Department are under consideration for Bonding. Finance Department is waiting for Bond Counsel approval.

(JC) It was reported that there were hanging limbs at the Highland Field. Mr. Nappi spoke with Orange and Rockland and they removed them and cleaned up the area. Mr. Nappi's prompt response was appreciated.

Dead tree at Don Horsey Park is estimated to be \$2500.00 to be removed. This work needs to be performed quickly or the Pavilion at the park could be damaged.

New Business

(GE) Dean Street and Glen Avenue East Stop Signs

Officer Flyge supplied Council with a recommendation to place 2 additional stop signs at the corners of Dean Street and Glen Avenue. An ordinance will need to be adopted to be able to enforce.

Council discussion followed and it was determined that the 4-way STOP will be helpful as soon as possible.

AN would like to see additional police presence in the area when possible. It is understandable that during the busiest times they are on school patrol and it is difficult to be stationed in that area and enforce slower driving speeds.

The location will need DOT approval and then JRD can create an amendment to the Borough Traffic Ordinance.

The residents in the area have seen an increase in speeding in the area since the road was repaved.

Resolution was made by JRD 2020-120 (see addendum E)

Motion GE

Second AIF

AN would like the signs put in place as soon as possible, even though it may not be enforceable. JRD recommended that Neglia Engineering be placed in the conversation since this is an emergency condition.

GE will discuss this all with the Chief and Officer Flyge.

(JB) Sustainable NJ Grant

JB want to know where Council stood on adding electric car charging stations throughout the Borough and applying for solar panels for municipal buildings.

Council responded favorable and JB will bring information back to Environmental Commission and work on a grant.

(ALB) Elections

ALB explained the upcoming election process and that she would be engaging in the use of Swiftreach, borough website and Facebook to educate everyone as much as possible.

St. Andrews Signage for Food Drive

The annual food drive will be taking place and the Church would like to place their collection sign at Highland Field.

JRD advised it was allowable since it is for the community and under pandemic circumstances it is well needed.

Motion AN

Second GE

AIF

Ordinances-None

(PAH) Mayor's Report

CSX will start work September 22. They will be then moving down to Laroche/Police Station.
Borough Hall will be fully staffed as of October 5, 2020 with certain conditions.
Appointments are necessary. Signs will be put up to inform the public.

~~(PAH) Motion for Closed Session Time: None~~
~~Second~~
~~Vote~~

RESOLUTION

~~WHEREAS, N.J.S.A. 10:4-12 permits a public body to conduct business in Closed Session during a public meeting; and~~

~~WHEREAS, the Mayor and Council deem it necessary to discuss certain matters in Closed Session as permitted by the aforesaid statute.~~

~~BE IT FURTHER RESOLVED that discussion of the aforementioned subjects may be made public at such time as disclosure of the discussion will not detrimentally affect the interest and Borough as to said discussion.~~

~~Return to Open Session~~
~~Adjournment-Time: 8:16pm~~
~~Motion: GE~~
~~Second: JP~~
~~Vote: AIF~~

Addendum A
Resolution 2020-116

Hiring of Crossing Guard-Mary Ann Romano

WHEREAS, Council has been advised by Chief Maalouf that there is a need for a substitute crossing guard; and

WHEREAS, Chief Maalouf recommends the hiring of Mary Ann Romano to fill such position as of September 22, 2020; and

WHEREAS, Mary Ann Romano shall trained appropriately and be paid only when called in to work at the prevailing wage as per the 2020 Salary Ordinance.

THEREFORE BE IT RESOLVED, that the Mayor and Council of Harrington Park shall hire Mary Ann Romano for the position of substitute crossing guard.

Addendum B

Resolution 2020-117

Hiring of Crossing Guard-Lisa Getzow

WHEREAS, Council has been advised by Chief Maalouf that there is a need for a full time crossing guard; and

WHEREAS, Chief Maalouf recommends the hiring of Lisa M. Getzow to fill such position as of September 22, 2020; and

WHEREAS, Lisa Getzow shall trained appropriately and be paid only when called in to work at the prevailing wage as per the 2020 Salary Ordinance.

THEREFORE BE IT RESOLVED, that the Mayor and Council of Harrington Park shall hire Lisa M. Getzow for the position of full time crossing guard.

Addendum C

Resolution 2020-118

Third Party Elevator Inspector Service

WHEREAS, the Borough of Harrington Park is required to provide elevator inspection services; and

WHEREAS, the Mayor and Council of the Borough of Harrington Park believe that it will be more cost effective and efficient for the Borough to provide those elevator inspection services;

WHEREAS, , that the Borough of Harrington Park is desirous to enter into a contract with New Jersey Technical Services (NJTS) Inc., 100 Schraalenburgh Road, Harrington Park, New Jersey to assume responsibility of the elevator subcode on the Borough's behalf as an authorized third party elevator inspection agency.

WHEREAS, in conformance with NJSA 40A:11-.1(a), solicitation of quotations is not required due to the estimated annual cost of the contract.

WHEREAS, by the Mayor and Council of the Borough of Harrington Park that pursuant to NJAC 5:23-43(a)3, the jurisdiction of the elevator safety subcode contract shall be renewed by exercising Section 1.D which shall extend the contract by one year, January 1, 2021 through December 31, 2021; and

THEREFORE BE IT RESOLVED, the Mayor and Council of the Borough of Harrington Park shall extend current contract for Third Party Elevator Inspection Services by New Jersey Technical Services, Inc., 100 Schraalenburgh Road, Suite 7 to perform onsite elevator inspections and plan review services.

BE IT FURTHER RESOLVED, that a copy of this resolution shall be forwarded to the Department of Community Affairs.

Addendum D
Resolution 2020-119
Payment of Claims

WHEREAS, claims have been submitted to the Borough of Harrington Park in the following amounts under various funds of the town:

Current Appropriations (2019)	\$
Current Appropriations (2020)	\$ 188,734.29
General Capital Fund	\$ 131,650.48
Animal Trust	\$ 12.60
Miscellaneous Trust	\$ 29,015.73
Affordable Housing Trust	\$
Open Space Trust Fund	\$ 51,655.30
Grants	\$ 10,966.98
Escrow	\$

Total **\$ 412,035.38**

WHEREAS, above claims have been listed and summarized in the attached Bills List Report, and the corresponding vouchers have been reviewed and approved by the department head, Borough Council, and the chief financial officer; and

WHEREAS, the Chief Financial Officer has determined that the funds have been properly appropriated for such purposes and are available in the Borough of Harrington Park and that the claims specified on the schedule attached hereto, following examination and approval by the Council and Chief Financial Officer and Department Head be paid and checks issued accordingly; and

WHEREAS, claims have already been paid in the following amounts for the purpose specified below:

Payroll- Salaries/Wages	\$ 110,625.07
Payroll- Salaries/Wages	\$ 126,105.98
Payroll- Salaries/Wages	\$
Payrool-Salaries/Wages	\$
Local School- March 2020	\$ 569,327.80
Regional School – Feb-March 2020	\$ 2,123,310.00
Capital Fund/Health Benefits	\$ 212,402.12
Debt Services Principle (bond)	\$
Debt Services Interest	\$
Debt Service Loan/Interest (NJEIT)	\$

TOTAL **\$ 3,141,696.97**

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that the claims totaling **\$3,553,732.35** be approved and ratified respectively.

Addendum E
Resolution 2020-120

Four Way Stop Signs for Den Street-Glen Avenue East Crossing

Whereas, the Police Department Traffic Officer, Eric Flyge and Police Chief Albert Maalouf are in agreement that a Four-Way stop sign is necessary for the crossing of Dean Street and Glen Avenue East; and

Whereas, Office Flyge has determined that this request is a life and safety response with respect to the traffic flow and location within the proximity of the Harrington Park Public School; and

Whereas, it has been deemed appropriate by the directive of the Chief of Police to charge Officer Flyge with the task of preparing and application for Department of Transportation approval of the stop sign locations.

Therefore be it Resolved that the Mayor and Council of the Borough of Harrington Park approve the resident requests for this safety measure in conjunction with the appropriate application for approvals and enforcement.